



Mercy Catholic College Chatswood App

For Android & Apple

May 2018





MERCY CATHOLIC COLLEGE

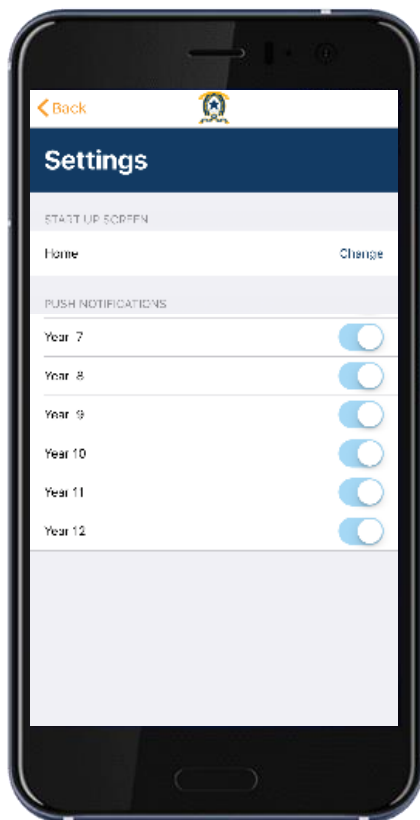
CHATSWOOD

EST. 1890

App Installation

Mercy Catholic College Chatswood has launched a new App. It's a great way to get up to date College information.

To get started simply follow the steps below!



Step 1: Download 'Mercy College Chatswood' on your Android phone or iPhone Via [App Store](#) or [Google Play](#).

Step 2: Click on 'More' and go into 'Setting' to select your preferences for your *push notifications* based on your daughter and her College activities.

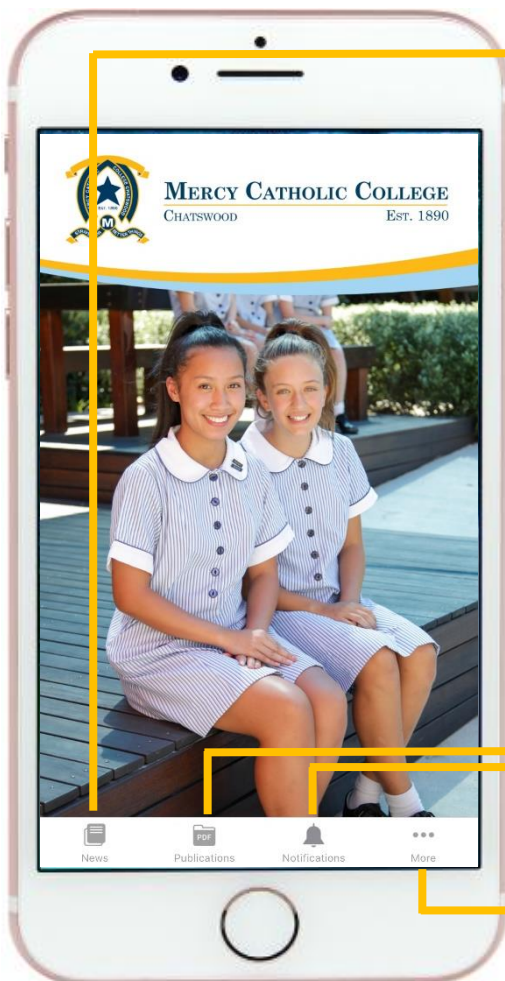
You are now all set up to get newsletters, news, images and notifications instantly on your phone.



How to Use the App

Main Screen

Upon opening the app, you will be greeted by the Main Screen. From here, you can quickly navigate to the most frequently used areas of the app.



News

The latest news articles from the College.

Publications

The latest newsletters as well as other documents including policies and annual reports.

Notifications

Relevant information tailored to your daughter which appears on your phone notifications.

More

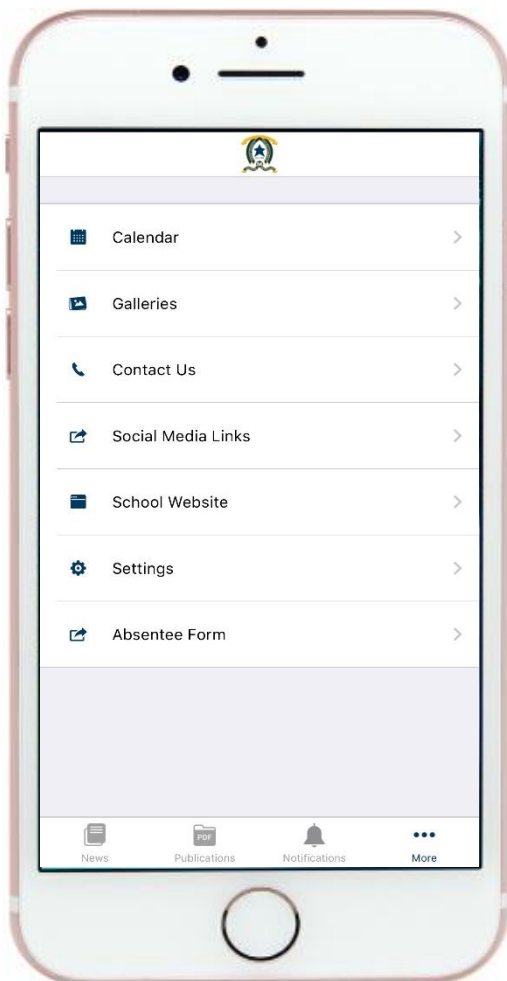
Access more features of the app.



How to Use the App

More

The more function contains other features including



Calendar

View all the upcoming events at the College

Galleries

View all the latest event photos.

Social Media Links

Be part of our online community.

School Website

Access more features of the app.

Setting

Customise your experience in the App.

Absentee Form

Contact the College when your daughter is sick and will not be attending school.



Absentee Form

In the event that your daughter is ill and unable to attend school, please complete the Notification of student absence form below. If your daughter is away ill from school for three or more days a doctor's certificate is required this to be given to their tutor on their return. Parents should contact the Tutor or Year Co-ordination if absentees are longer than three days.

Student Name

Tutor Group

Year

Parent/Carer Name

Parent/Carer Email

Parent/Carer Mobile

Absent or Sick Date From:
01

January

Absent or Sick Date To:

In the event that your daughter is sick and unable to attend school, please complete the Notification of Student Absence within the App.

If your daughter is away sick from school for three or more days a doctor's certificate is required this to be given to their Tutor on their return.

Parents should contact the Tutor or Year Co-ordinator if absentees are longer than three days.

*This form is **not to be used** for absences other than those due to illness.*