

Mercy Catholic College Parents and Friends Association

Meeting Minutes 5th August 2015

Meeting opens: 7.00 pm

1. Welcome from President and School Principal

2. Meeting opening prayer

3. Attendance - Lee S (President), Suzanne K (Principal), Liz K (Deputy Principal), Derek W, Catherine W, Annaliza O, Carmel D, Patrice R.

4. Apologies - Trish De P (Secretary)

5. Confirmation of Minutes of previous meeting minutes

a. Proposed – Lee S

b. Seconded – Suzanne K

6. Business arising

a. Short Film Idea - Drama teacher was organising presentation and the girls were assisting with this. Simon R was not pursued.

b. Library Furniture - SK to confirm total cost of furniture to P&F

c. Cocktail Party has been booked and deposit paid for 2016, Date Friday 11 March 16. LS to order invitations to be included in new year 7 welcome packs to be distributed to families in Sept 15

d. Comments on 125th celebrations - 300 students and ex staff, fantastic reunion, everyone happy to see school and reminisce on good times they had there

e. The school house captains are working on the design for the new house shields that will be displayed in the undercroft.

f. The sculptures were unveiled on Tuesday 25th Aug 15

g. The Year 8 Parent teacher night also incorporated discussion relating to subject selection for year This was very successful, first time this has happened, good feedback, parents liked speaking to teachers about selection.

h. SK spoke with Youth Minister and Executive Members and the general consensus on the Entertainment Book as a fund raiser was No.

7. Correspondence - nil

8. Treasurer's report - nil

9. Principal/ Vice Principal's report and discussion

a. CHROME BOOKS

- Chrome Books - The first 30 have arrived and the teachers are using them to familiarise themselves.
- For use by Year 7 and Year 10 in 2016.
- Professional Development of staff
- Letters have been sent to year 7 and year 9, 2016 families, explaining cost and use of the books
- Cost - still looking at managing costs, possible payment plan or upfront, yet to be decided.
- Insurance and case included in cost, insurance mandatory.
- Light weight
- 3 year warranty
- Not all texts will be loaded onto Chrome Books, staff still investigating eBooks, books with disks for loading. The aim is to leave text books at school with copy on Chrome Book.
- No need for upgrades as they will be running on cloud based Google.

Patrice R questioned the security in school of the chrome books, mentioned lockers being broken into. Suzanne K said the lockers should be secure, girls not to share codes, rare that lockers are broken into. Girls need to be responsible for their codes.

b. WHS AUDIT

Good results, Suzanne K hasn't received the official report yet but has had a verbal that we are running a 'Safe school'. A few minor things to be fixed, de-cluttering of storage cabinets stacked too high. The step ladders need upgrading from domestic to industrial ladders. Other than that all is good. WHS Committee has all electrical equipment tagged and dated, TAS up to date.

c. ENROLMENTS

Enrolment numbers for Year 7 2016 are at 122, SK expects a drop by 10-15 for various reasons. The enrolments for 2017 are looking healthy, currently there are 100 applications on the books. The school's reputation is good, enrolments are an indication of the public strong opinion of our school. SK has been promoting the school at Hoyts via a cinema add. This keeps the profile of the school in the public eye. We will have a stall in the North Shore School expo, increasing exposure.

d. 125th BIRTHDAY

On 25th August we will have the college Birthday Party, Bishop attending, sculptures will be unveiled (the sculptures honour the work of the Sisters of Mercy and History of the school), two time capsules have been buried including samples of students work, 125 year badge, wristbands with our values on them. Mayor of Willoughby will place the capsules in the ground.

10. President's report and discussion

- a. Plans for the Fathers day breakfast are on track. A request for helpers to be included in the school newsletter.

11. General business

- The Committee adjourned to the library to see the new library furniture that the P&F funds have supported.

Meeting closed: 7:45pm

Next meeting: AGM and regular meeting - 21st October 2015